

PPC Meeting Minutes

March 15, 2021

Attendees: Msgr. Dempsey, Jennifer Boldry, Jim Pink, Mary Kelly, Judy Kozak, Chris Puszynski, Krista Testwuide, Pat McCaskey, Walt Falkowski, Heidi Christen, Ramiro Roman

Absent:

Opening Prayer: Pat

Approval of January Minutes: Approved

Pastor's Report (Monsignor Dempsey):

- Current practices and policies: Archdiocese have allowed masses and other activities to continue with new rules and guidelines.
 - Masses: Continue with same mass schedule as have been in the past with a 5PM mass on Saturday and two masses on Sunday at 10 and 11:45. Capacity is limited to 100. During Lent attendance is up and almost at capacity. Would look at adding an 8AM mass on Sunday but do not have the volunteers to act as greeters, ushers, etc. Easter schedule is similar to previous years with Holy Thursday mass at 7:30PM. One change is there will be no washing of the feet. On Friday service is at 3:00PM. The Veneration of Cross will be a simultaneous as contacting the cross is not be allowed due to the pandemic. Easter Vigil will be at 7:30PM. On Easter Sunday there will be 3 masses 8, 10, 11:45AM. Each will be limited to 100. If we reach the 100 capacity, will extend the seating into the common area to accommodate more parishioners.
 - Women's Group has scheduled a teaching mass on St Patrick's Day. As the mass is celebrated there will be a break to explain the meaning of each part of the mass. The mass will be live streamed. They will give individually wrapped shamrock cookies to all participants.
 - Quite a few baptisms have been performed and are scheduled.
 - A few weddings are scheduled, and 2 weddings are already scheduled for 2022.
 - The funerals are still limited to 100 in the large Church, and 34 in the old Church. Attendance at funerals has been mostly family and close friends.
 - Waiting on archdiocese to set guidelines for religious ed next year. Currently not at capacity for in person learning as families are deciding to have remote learning.
- Current financial status: Giving seems to be holding steady at about 94% of what was anticipated. Receiving some larger gifts from a few parishioners. This is decent given the circumstances.
- Feast of St Joseph is a Solemnity which allows individuals to eat meat on Mar 19 although it is a Friday in Lent.

Old Business:

Annual Dinner w/ St Mary and Holy Cross

- On Hold

Database of parishioners' emails at St. Pat's – Judy, Roman, Jim

- New software has ability for parishioners to update their own personal information by themselves. Jennifer has found out that this functionality is included in the monthly fee. The module is called PDS Connect. The module is currently undergoing revisions. Estimated time for the revisions was not given.
- A committee is being formed consisting of Judy, Ramiro, and Jim. The committee is tasked with rolling this out and how to communicate to parishioners about updating their personal information.
- Parish has approximately 1700 families to reach out to.
- The committee can begin working on the communication strategy and content e.g., email and letter to parishioners, insert for bulletin and emailed newsletter, how to include the 'opt-out' option, the url. Consider reaching out to Ministry Leaders to have them forward request to update contact information to their membership as we may not have an updated email address.

Security of Parish in Emergency Events – Chris and Jim pulled together a one-page document on Emergency Preparedness. The document was put out for comments. No comments were received so the document is good to be published and distributed. Jennifer will discuss with others and determine locations for the information.

Ministry Fair: The concept for the ministry fair is to have in September 2021 in conjunction with the September Celebration. The ministry fair would be a smaller event with lists and description of ministries. A pamphlet like the one generated in 2019 will be available. There would be a sign-up sheet for interested individuals. This agenda item will be included with September Celebration going forward.

New Business:

- Parish Outreach - Ministries. Heidi to coordinate. She has reached out to the different ministries. From Heidi's outreach some ministries need support. Scripture group has continued thru the pandemic by having their meetings via Zoom. Some of the ministries are genuinely concerned about the future. Most ministries have seen a major drop off in engagement. The intent is to offer support, encouragement, creative ideas as needed to strengthen and/or re-launch the ministry and to let their membership know that the parish is open to their ideas and active participation i.e., if they have good ideas, they can reach out to parish office for approval and implement them e.g., inserts in the bulletin, other ideas as were enumerated in the handout from last night. Suggestion was to reach out to the three largest ministries to see if they need help.

- Decision was to have members of PPC to contact some of the larger groups. The group was asked to email Heidi with the group that you would be comfortable contacting.
- Men's Group: Pat McCaskey
- Women's Group: ?
- Religious Education / Confirmation/ Youth: Walt and Chris, you are currently catechists, would you be interested in this Outreach?
- **Parish Outreach Survey:** Chris, Judy, Heidi
 - Parish survey "pulse" of the parish. Survey to reach out to parish households to see how things are going and what they would like to see from the parish etc.
 - Begin creating Survey Monkey survey, crafting questions and communication to launch survey (email, insert in bulletin and emailed newsletter). Consider reaching out to Ministry Leaders to have them forward survey link to their membership as we may not have an updated email address.
- **Parish Outreach – September Celebration:** Mary, Chris, Krista, Heidi
 - Would like one or two more so if interested let Heidi know. The celebration is a going to be a grand re-opening with several activities for everyone. There will be some fun games for kids. The idea would be to incorporate the Ministry Fair into the celebration.
 - Begin planning for a September Celebration to re-engage the parish including a component of the Ministry Fair, refreshments, activities for children, seating, decorations, communication. Planning should be aware of potential Covid-19 restrictions and contingencies required for it and weather.
- **Parish Outreach – Mass:** Drive through Eucharist; create sacred space at home – Dropped.
- **Parish Outreach – Religious Education –** Tabled
- **Parish Outreach – Parish annual events:** Heritage Day – Mary offered to participate. Tabled

Four PPC members rolling off: Krista, Heidi, Walt, and Jim. Each person who is rolling off should recommend at least two potential replacements to reach out to for review by the group.

Suggestion Box: Nothing reported.

Up Coming Meeting Schedule

May 17, 2020

Opening Prayer

Walt

Closing Prayer

Mary

All meetings to begin at 7 pm with location TBD.

Closing Prayer: Msgr Dempsey

Respectfully submitted,

Jim Pink