

## **PPC Meeting Minutes**

**December 09, 2019**

**Attendees:** Msgr. Dempsey, Chris Kelley, Jennifer Boldry, Jim Pink, Walt Falkowski, Krista Testwuide, Tom Condon, Heidi Christen

**Absent:** Mike Shapiro, Eliah Najjar, Mary Kelly

**Opening Prayer:** Heidi

**Approval of November Minutes:** Approved

### **Pastor's Report (Monsignor):**

- Bishop Alberto Rojas, who is currently the Episcopal Vicar of Vicariate I, has been promoted to coadjutor in the Diocese of San Bernadino. He was scheduled to confirm our teens. Do not know who will replace him nor whether this will impact our date. No one knows who the new vicar will be. Most likely an interim will be appointed prior to final selection.
- New youth minister is Brandin Stoy. He will start December 16<sup>th</sup>. He has worked with the last several youth ministers as a volunteer. Many of the teens should already know him.
- Saturday December 14<sup>th</sup> is Christmas concert. The format will be like last year where it will be in the O'Gara center with a sing along and pizza. Last year it was very successful. The numbers have been limited to 200 and people need to notify in advance to make sure there is enough food for everyone.
- Christmas schedule is same as in past years. There will be 4 masses on Christmas Eve at 3:30, 3:45, 5:30 and 9:30 PM and 2 masses on Christmas 9:30 and 11:30 AM.
- For New Year's Day celebration there is one mass on New Year's Eve at 5:00 PM on New Year's Day at 10:00 AM.

### **Renew My Church:**

- Nothing to report.

### **Old Business:**

#### **Status of database of parishioners' emails at St. Pat's**

- The team had a call with PDS to talk about transition to cloud-based system. There will be no additional training required. The data will get transferred over and the it will be massaged where needed to get in correct formats and then installed on new platform.
- After conversion should be able to access information from anywhere.
- After information converted to new system will start to evaluate other modules that already are the platform.
- After conversion in January additional functionality will be brought to the February meeting for discussion of next steps.

- New functionality will be evaluated with the understanding that Renew My Church process in 2022 may change or impact any implementation. New modules take about 18 months to implement.

**PPC Guidelines**

- Chris, Krista, Mary and Jen drafted Guidelines based on a couple of local parishes.
- Monsignor provided feedback on Guidelines and web page information.
- A motion was put forward to move the PPC meetings to every other month. The vote was unanimous in support of the idea. Chris and Jen to talk through future schedule.
- Chris recommended a Vice-Chairman role. Everyone thought it was a good idea.
- Should we evaluate 2-year terms? Does it make sense to bring a teen member or bring head of some of the ministries.
- Target January to get the edits done and then have it uploaded to Website. The Website version needs to be more informational than recruitment.

**New Business:**

- **Transitioning Ministry:** The transitioning ministry guidelines was discussed and the PPC felt that it was not needed. Rather the idea was put forth that the Leaders of the Ministry should be reaching out to the PPC or Administration if they need assistance with how to transition their ministry. Participants in ministries differ in terms of their motivation, hence if the leaders need assistance we can then work with them individually to transition the ministry or let it close and then naturally be resurrected if someone sees a need and feels passionate about running it.
- **Security of Parish in Emergency Events** – Should we offer training for handling emergencies like active shooter. Would need to have daytime for staff and nighttime session for ushers and other volunteers. Should try again for medical emergency training. Heidi to call police and Jen to call fire department.
- **Annual Dinner w/ St Mary & Holy Cross** – Mary is working on and will report next month.
- **Note:** Hospitality Sunday for PPC is March 15, 2020.

**Suggestion Box:** It would be nice for priest to mention who the mass is for at the beginning of mass.

<b>Up Coming Meeting Schedule</b>	<b>Opening Prayer</b>	<b>Closing Prayer</b>
January 13, 2020	Chris	Tom C.
February 10, 2020	Walt	Walt
March 16, 2020	Krista	Mike S.
April 20, 2020	Chris	Mary
May 11, 2020	Jennifer	Heidi C.
June 8, 2020	Jim	<b>Volunteer Needed</b>
July and August 2020 – No Meeting		

All meetings to begin at 7 pm and are held in the Community Room

**Closing Prayer:** Monsignor

Respectfully submitted,

*Jim Pink*